



PUBLIC HIRE OF A RINK

It is a condition of the lease that, subject to prevailing weather and a satisfactory playing surface, that one rink be made available for public use between the hours of 2.00p.m. and dusk, from the date that the Club first opens for the bowling season in April and the 30th September in each year, subject to an entry fee paid prior to use.

Members of the public are to provide their own equipment and footwear and any fees levied may be retained by the Club.

The Club is under no obligation to provide hospitality.

- **Policy:-**
- Hire only available to persons having bowling experience.
- A Club Steward to be present during the period of hire.
- Minimum of 24 hours' notice required (this may be dispensed with if convenient and stewards are present to supervise).
- Cost £6 per person per session- max.2 hours. Maximum players-8 on designated rink.
- Rink equipment is provided for use.
- Enquiries for rink hire to be directed through the Club premises, either by personal visit or by phone.
- Booking to be taken by a Club Member and then passed to the duty steward.
- **Club Member dealing with the enquiry to:-**
 - a) Check that the hirers are bowlers.
 - b) Check the diary for availability (*maintenance, matches or other Club events may already be booked.*)
 - c) Note hirers name and contact details in the diary.
 - d) Inform the member who is lead steward on the day that the rink has been hired.
- **Lead Steward to:-**

Contact the duty stewards and arrange for a steward to be present during the period of hire.
- **Steward to:**
 - a) Designate and reserve a rink.
 - b) Remain at the Club during the hire period ensuring the green is properly cared for during play. (*In the event that a steward is unavailable, a club member can agree to be present, taking responsibility for the period of hire.*)
 - c) Check that all players have bowling experience.
 - d) Collect the required fees, placing marked envelope in Treasurers box (11).
 - e) Complete the visitors' book with required details.
 - f) Ensure that the Club's equipment is returned and stored correctly.

General Committee 2015